

Number:MIP.0101-732-28/1676

Date:17.07.2012

Subject: Regarding Ctroms Operating System for Ro-Ro vessels

In order to provide faster and better services to ro-ro vessels, from 23.07.2012 and on our Management will handle and implement the requests and operations of tractors, trailers (semitrailers) and complete vehicles discharged from or loaded onto Ro-Ro vessels through the Terminal Operating System (CTROMS). For this specific reason;

1- In order to admit the vehicles (tractors, trailers semitrailers and complete vehicles) to be loaded onboard to the Terminal area, registration of vessel's voyage and ARF-02 of the vessel shall be created by the shipping agency through our e-mail address "doc@mersinport.com.tr" before the vessel arrives in the port.

2- Customs broker or transport companies which are nominated by the shipping agency and registered in the ARF-02 and authorized to access our WEB Site, by using the sample Excel file provided on the system on the Website will ask for Port entry requests for the vehicles (tractors, trailers semitrailers and complete vehicles) to be loaded onboard. Shipping agency may apply for this request as well if it deems fit.

3- Online discharging requests of vehicles to be discharged from the vessel will be created via our Website by having the discharging Excel file completed by the shipping agency.

4- Pursuant to Customs Law and Regulations, Port entry requests of tractors that will directly take trailers (semitrailers) discharged from vessel, except the warehouse, will be submitted by the shipping agency, customs broker or the transport company who are registered on the ARF-02.

5- Departures of vehicles (tractors, trailers semitrailers and complete vehicles) discharged from the vessel, moved to the Terminal area warehouse entry list of which sent to the relevant Customs Directorate will be transacted under the presently applicable ARF-08.

6- By issuing the sample Excel "Loading Lists", Loading list of vehicles (tractors, trailers semitrailers and complete vehicles) loaded onboard will be transferred to our Website System in compliance with the summary declaration submitted (duly registered) to the Customs Directorate.

Please be kind enough to inform and notify members that the Ro-Ro shipping agencies and customs brokers, who will receive services from our Port are required to consider the abovementioned rules while conducting their transactions.

Sincerely yours,

Mersin International Port Inc.